

**Charter Township of Mundy  
Committee Description**

<b>C o m m i t t e e N a m e</b>	<b>Web Site Committee</b>			
Status	<input checked="" type="checkbox"/> <b>Standing</b>	<input type="checkbox"/> <b>Ad Hoc</b>	<input type="checkbox"/> <b>Advisory</b>	<input type="checkbox"/> Inactive Date _____
Accountability	<b>Reports to:</b>	Township Board of Trustees.		
	<b>By Means of:</b>	Committee report at Regular Township Board meeting.		
Purpose	Use township web site as a customer service concept and to educate and strengthen relationships with the community.			
Activities	Set guidelines and policy for posting information on township web site.			
	Develop and encourage department pages be interactive with customers.			
	Provide timely educational news releases regarding community.			
	Post timely community events calendar and information regarding the township.			
	Encourage a resident chat room and e-news format.			
Composition	<b>Authorized by:</b>	Township Board Action.		
	<b>Appointed by:</b>	Supervisor with Board of Trustees approval.		
	Site Managers: Supervisor, Treasurer, and Fire and Police Chiefs or their designees.			
Term of Service	Four years, starting at term of office.			
<b>Meetings</b>	As needed and call for by the Chairperson.			